**Amistad Academy and Elm City College Preparatory**

**Joint Session - Board of Directors Meeting**

**September 19, 2012**

**5:30 – 7:30 p.m.**

5:30 p.m. **Welcome and Public Comment** (Dick)

5:35 p.m. **Retreat Recap** (Reshma)

5:45 p.m. **Elementary Principal Reports** (Andrew Poole, Amanda Alonzy)

6:15 p.m. **Advocacy and Community Outreach Year Ahead** (Reshma/Lauren)

6:25 p.m. **Break into individual meetings**

**Elm City College Preparatory Academy**

**Individual Board of Directors Meeting**

6:30 p.m. **Approval of Meeting Minutes - July** (resolution)

6:35 p.m.  **Financial Update** (Laura Saverin)

Forecast financials (resolution)

Revised budget for ECCP Middle (resolution)

Revised budget for Amistad High (resolution)

6:45 p.m. **Facilities Update** (Dick Ferguson/Lisa Desfosses)

High School Building Project

Lease to ECCP for 403/407 James Street Update

6:55 p.m. **Development Update**

7:05 p.m. **Governance Update**

**Whitson’s Contract amendment** (resolution) **Parent rep elections** (resolutions)

**Nominating Committee Next meeting**

**New business and future agenda topics**

* **Areas of focus for board this year**
* **Review of open items being tracked**

7:25 p.m. **Executive Session**

7:30 p.m. **Adjourn**

**Resolutions September 2012 Board Meeting**

1. If Secretary is not present at the meeting:
   1. NOW, THEREFORE, BE IT RESOLVED that the officers of the board of directors Elm City College Preparatory(“ECCP”), be and each hereby is, singly or jointly, authorized in the name of and on behalf of ECCP, to execute such instruments and agreements as would normally be executed by the secretary of the board in fulfillment of the duties of the secretary of the board, when the secretary is unable to act.
2. Approve past meeting minutes:
   1. Request motion to approve past meeting minutes. So moved. Second the motion. Vote.
3. Forecasted financials:
   1. Request motion to approve financials. So moved. Second the motion. Vote.
4. Governance:
   1. Whitson’s Contract:

BE IT RESOLVED that Elm City College Preparatory board of directors approves the amendment to the Whitson’s Food Service Contract as referenced in the meeting and provided in the meeting preparation materials and attached hereto these minutes.

Moved:   
Seconded:   
(all if favor).

* 1. Nominating Resolutions:

**Resolution to Elect \_\_\_\_\_\_\_\_\_\_\_\_\_\_ to Board of Directors as Parent Representative**

BE IT RESOLVED that subject to the approval of such election by the board of directors of Achievement First, Inc., as the sole member of Elm City College Preparatory, \_\_\_\_\_\_\_\_\_\_\_\_\_\_ is elected to serve a term of two years ending in July 2014 or until his/her successor is duly elected and qualified.

Moved:   
Seconded:   
(all if favor).